

UMBC BOOKSTORE

Application for Student Employment



Applications must be filled out completely. Incomplete applications will not be considered for employment.

APPLICANT INFORMATION									
Last Name			First			M.I.		Date	
Street Address					Apartment/Unit #				
City			State			ZIP			
Phone			E-mail Address						
Class Level (e.g., Fr, So, Jr, Sr)					Expected Graduation Date (MM/YY)				
Do you live on or off campus?					If yes, which community?				
Are you a citizen of the United States?			YES <input type="checkbox"/>	NO <input type="checkbox"/>	If no, are you authorized to work in the U.S.?			YES <input type="checkbox"/>	NO <input type="checkbox"/>
Indicate visa class and number (if applicable)									
Have you ever worked for UMBC or the state of Maryland?			YES <input type="checkbox"/>	NO <input type="checkbox"/>	If so, where?				
Have you ever incurred disciplinary action at UMBC or any other institution?			YES <input type="checkbox"/>	NO <input type="checkbox"/>	If yes, explain				
Have you ever been convicted or found guilty in court for other than a misdemeanor or a minor traffic violation?			YES <input type="checkbox"/>	NO <input type="checkbox"/>	If yes, explain				

EDUCATION									
High School			Address						
From	To	Did you graduate?	YES <input type="checkbox"/>	NO <input type="checkbox"/>	Degree				
College			Address						
From	To	Did you graduate?	YES <input type="checkbox"/>	NO <input type="checkbox"/>	Degree				
Other			Address						
From	To	Did you graduate?	YES <input type="checkbox"/>	NO <input type="checkbox"/>	Degree				

AVAILABILITY						
<i>Please indicate the times you are available each day. Make sure to incorporate travel time, class schedule, and other commitments.</i>						
	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
Bookstore Hours						We are open select Saturdays throughout the semester. If you are available on Saturdays, please indicate yes or no below.
Monday-Thursday 8:00AM - 5:00PM						
Friday 8:00AM - 4:00PM						
Yum Shoppe Hours						
Monday-Thursday 8:00AM - 5:00PM						
Friday 8:00AM - 4:00PM						

PREVIOUS EMPLOYMENT			
Employment record: Begin with your current or most recent position and work backward. Include volunteer work, which will be credited as paid experience. If you need more space, attach a continuation sheet.			
Company		Phone	
Address		Supervisor	
Job Title	Starting Salary	\$	Ending Salary \$
Responsibilities			
From	To	Reason for Leaving	
May we contact your previous supervisor for a reference? YES <input type="checkbox"/> NO <input type="checkbox"/>			
Company		Phone	
Address		Supervisor	
Job Title	Starting Salary	\$	Ending Salary \$
Responsibilities			
From	To	Reason for Leaving	
May we contact your previous supervisor for a reference? YES <input type="checkbox"/> NO <input type="checkbox"/>			
Company		Phone	
Address		Supervisor	
Job Title	Starting Salary	\$	Ending Salary \$
Responsibilities			
From	To	Reason for Leaving	
May we contact your previous supervisor for a reference? YES <input type="checkbox"/> NO <input type="checkbox"/>			

SKILLS	
Are you active in social media? If so, on which platforms?	
Do you possess any artistic skills? If yes, in what medium?	
Additional qualifications or skills relevant to employment at the UMBC Bookstore and Yum Shoppe (e.g., foreign languages spoken, money handling experience, etc.):	

DISCLAIMER AND SIGNATURE	
I certify that my answers are true and complete to the best of my knowledge.	
If this application leads to employment, I understand that false or misleading information in my application or interview may result in my release.	
Signature	Date